CONCISE EXPLANATORY STATEMENT

In accordance with the Administrative Procedures Act, Section § 42-35-2.6 of the General Laws of Rhode Island, following is a concise explanatory statement:

AGENCY: Department of State DIVISION: Public Records Administration

RULE IDENTIFIER: 100-RICR-50-00-1

RULE TITLE: Records Management

REASON FOR RULEMAKING:

This amendment is to update language, definitions, and processes to improve clarity. The amendments do not change the responsibilities of Agency Records Officers or revise the processes for drafting records retention schedules, storage and disposition of records, records maintenance, or standards required for digitization and scanning of public records.

ANY FINDING REQUIRED BY LAW AS A PREREQUISITE TO THE EFFECTIVENESS OF THE RULE: N/A

TESTIMONY AND COMMENTS:

The Department did not receive any comments on the proposed rule.

CHANGE TO TEXT OF THE RULE: No changes to the posted text of the proposed rule have been made.

REGULATORY ANALYSIS:

The proposed amendment will have little to no impact on small business. The requirements in this proposed amendment do not differ monetarily from the requirements in the currently effective regulations concerning the Public Records Administration.