

**RHODE ISLAND GOVERNMENT REGISTER
PUBLIC NOTICE OF PROPOSED RULEMAKING**

DEPARTMENT OF STATE

Title of Rule: Electronic Records Management

Rule Identifier: 100-RICR-50-00-2

Rulemaking Action: Proposed Adoption

Important Dates:

Date of Public Notice: March 18, 2024

End of Public Comment: April 17, 2024

Rulemaking Authority:

R.I. Gen. Laws § 38-3-1 et seq.

R.I. Gen. Laws § Title 38

Summary of Rulemaking Action:

This adoption is intended to provide step by step processes based on industry and national standards for digital records management and preservation while making the process of electronic records management easy to understand.

Additional Information and Public Comments:

All interested parties are invited to request additional information or submit written or oral comments concerning the proposed adoption until April 17, 2024 by contacting the appropriate party at the address listed below:

Rachel Strashnick
Department of State
33 Broad Street
Providence, RI 02903
rstrashnick@sos.ri.gov

In accordance with R.I. Gen. Laws § 42-35-2.8, an oral hearing will be granted if requested by twenty-five (25) persons, by a governmental agency or by an association having at least twenty-five (25) members. A request for an oral hearing must be made within ten (10) days of the publication of this notice.

Regulatory Analysis Summary and Supporting Documentation:

The proposed amendment will have little to no impact on small business. The requirements in this proposed amendment do not differ monetarily from the requirements in the currently effective regulations concerning the Public Records Administration.

For full regulatory analysis or supporting documentation contact the agency staffperson listed above.