

**RHODE ISLAND GOVERNMENT REGISTER  
PUBLIC NOTICE OF PROPOSED RULEMAKING**

**DEPARTMENT OF STATE**

**Title of Rule:** Rules and Regulations for the Making and Management of Imaged Public Records (100-RICR-40-05-3)

**Rule Identifier:** 100-RICR-40-05-3

**Rulemaking Action:** Proposed Repeal

**Important Dates:**

Date of Public Notice: 10/09/2018

End of Public Comment: 11/08/2018

**Authority for this Rulemaking:**

R.I. Gen. Laws § 38-3-3(7)

R.I. Gen. Laws § 38-3-6(k)

**Summary of Rulemaking Action:**

The Department is proposing to repeal 100-RICR-40-05-3 in conjunction with the proposed adoption of 100-RICR-40-05-1 ("Records Management").

This regulation contains technical and complicated processes for the imaging of public records. With the proposed adoption of 100-RICR-40-05-1 ("Records Management"), the Public Records Administration will continue to require adherence to industry and national standards as cited in 100-RICR-100-40-05-3 for preservation and digitization while making the process of records retention and management easy to understand.

The imaging standards Federal Information Processing Standards (FIPS) ANSI/AIIM ANSI/AIIM MS44-1988 (R1993), and International Organization for Standardization protocol ISO 19005-1 (2005) have been transferred from this regulation and integrated into the proposed adoption of 100-RICR-40-05-1 ("Records Management").

**Additional Information and Comments:**

All interested parties are invited to request additional information or submit written or oral comments concerning the proposed repeal until November 8, 2018 by contacting the appropriate party at the address listed below:

Kristen Cordeiro, Administrative Rules Editor  
Department of State  
82 Smith Street  
Room 38

Providence, RI 02903  
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In accordance with R.I. Gen. Laws § 42-35-2.8, an oral hearing will be granted if requested by twenty-five (25) persons, by an agency or by an association having at least twenty-five (25) members. A request for an oral hearing must be made within thirty (30) days of this notice.

**Regulatory Analysis Summary and Supporting Documentation:**

The proposed repeal will have little to no effect on small business. The standards in this proposed repeal are being directly transferred to the proposed adoption of 100-RICR-40-05-1 ("Records Management") and there will be no change in the status quo as a result.

For full regulatory analysis or supporting documentation see agency contact person above.