

## **DIVISION OF PROFESSIONAL REGULATION**

### **--- RULES AND REGULATIONS ---**

1. A licensing board may give an oral examination to an applicant for a license issued under the provisions of chapter 5-6, 28-26, 28-27, 5-70, and 5-20 where the board determines that:
  - a) an applicant cannot read or write English (except that the applicant must be able to read any sign or notice dealing with legal safety requirements).
  - b) an applicant can document that he/she has a learning or physical disability which would handicap that individual in taking a written examination.
  - c) the board may authorize a field examination in the case of an emergency or other extenuating circumstances such as limited license of employees in the public sector.
  - d) an applicant must provide and pay any expense connected with an interpreter when taking an oral examination.
  - e) an interpreter shall not be licensed in the subject matter for which the oral examination is given.
2. In the event that a registration or license issued under the provisions of chapter 5-6, 28-26, 28-27, 5-70, 5-20, or 28-45 is lost or destroyed, the person to whom the same was issued may make application for and upon payment of the required fee of twelve dollars (\$12.00) obtain a duplicate registration or license, upon furnishing proof satisfactory to the division of professional regulation that such registration or license has been lost or destroyed.
3. In the event that a payment for a registration or license issued under the provisions of chapters 5-6, 28-26, 28-27, 5-70, 5-20, or 28-45 is deemed improper for the reason of insufficient funds or closed account, said license will be invalid until the person to whom the infraction has incurred submits the required registration or license, plus twenty-five (25%) penalty of the total check amount, in the form of a certified check or money order to the division.
4. Any person with a pending violation of chapter 5-6, 28-26, 28-27, 5-70, or 5-20, will not be permitted to take an examination for a license issued under the provisions of chapters 5-6, 28-26, 28-27, 5-70, or 5-20, until such time as the fine and/or violation has been settled.
5. A passing score for examinations administered by the Division of Professional Regulation under the provisions of chapters 5-6, 28-26, 28-27, 5-70, or 5-20 shall be 70% or greater. Examination reviews will not be permitted on exam scores of less than 60%.