State of Rhode Island
Department of Administration
Office of Management and Budget

Fiscal Note for Proposed Administrative Rules (R.I.G.L. § 22-12-1.1)

Name of Administrative Rule: - Rules and Regulations Governing Fees for Electronic Payment for Registrations, Licenses, Certificates and Permits 250-RICR-40-30-1

FISCAL IMPACT					
State Revenues		*State Expenditures*		*City/Town Expenditures*	
FY 2024	$ 0	FY 2024	$ 0	FY 2024	$ 0
FY 2025	$ 0	FY 2025	$ 0	FY 2025	$ 0
FY 2026	$ 0	FY 2026	$ 0	FY 2026	$ 0

Summary of Policy Change: In the 2022 legislative session the general assembly passed legislation that enabled DEM to require the payment to the Division of Agriculture for all registrations, licenses, certificates and permits to be paid electronically. This coincided with the development of an online registration portal that went live October 24. This legislation capped the service charge for electronic payment of fees at 5% of the statutory fee for the registration, license, certificate or permit and required DEM to enact regulations where those fees would be published. These fees are not retained by DEM. They are collected by Tyler Tech, a company that provides the service that collects these fees online.

Summary of State Fiscal Impact: There is no fiscal impact to the state. The state does not retain this fee. The fee is collected by a third-party service provider and the state does not pay any additional fees to that provider above the fees listed in these regulations.

City or Town Impact: There will be negligible fiscal impact to cities and towns. Some cities and towns may have personnel that are required to hold certain licenses. This service fee will apply to them however the convenience and real savings of electronic payment should largely or completely offset these fees. An example would be a pesticide applicator who is employed by a municipality. The license fee is $30 and the electronic payment fee would be either $1.50 if paid by credit card, or $0.90 if paid by other ACH method. Staff time, postage, etc. would offset these fees if someone had to physically write and mail a check.

Reviewed/Approved by CFO: Emily Cahoon **Dated:** 12/2/24