## **Daily Census Report for the RI Training School**

Rhode Island Department of Children, Youth and Families-Division of Juvenile Correctional Services: Training-School Policy: 1200.0504

Effective Date: November 8, 2010 Version: 1

The Daily Gensus Report is an essential tool for the safe, orderly and efficient-management of the RI Training School. Accurate census records are maintained for all-units and facilities in the RI Children's Information System (RICHIST), the DCYF-management information system. The census report is disseminated daily to all-Training School units.

#### **Related Procedure**

Daily Census Report for the RI Training School

## **Daily Census Report for the RI Training School**

Procedure from Policy 1200.0504: Daily Census Report for the RI Training School

- A. The Superintendent designates staff to compile the Daily Census Report, which includes the following information:
  - 1. Number of residents in each unit and facility
  - 2. Capacity of each unit and facility
  - 3. Identification of adjudicated residents
  - 4. Temporary community placements
  - 5. Elopements
  - 6. Other absences
- B. A RICHIST number is identified for or assigned to each resident at detainment to ensure ready access to and linkage of information entered into RICHIST.
- C. All new intakes, releases or transfers of residents are reported to the Master Control Center immediately by Unit Managers or their designees.
- D. The Master Control Center maintains the daily record of the movement of residents. This record includes the names of residents who have been detained, released or transferred and who have eloped or have returned from elopement.
- E. Paragraphs A D are consistent with American Correctional Association (ACA) Standards 3 JDF 3A 03; 3 JDF 3A 13; 3 JTS 3A 13 and 3 JTS 3A 14.

### 214-RICR-XXX-XX-6237

# TITLE 214 - DEPARTMENT OF CHILDREN, YOUTH, AND FAMILIES CHAPTER XXX - OLD REGULATIONS WHICH WERE NOT ASSIGNED CHAPTER XX - OLD REGULATIONS WHICH WERE NOT ASSIGNED.

SUBCHAPTER XX - OLD REGULATIONS WHICH WERE NOT ASSIGNED CHAPTER-SUBCHAP-PART

PART 6237 - DAILY CENSUS REPORT FOR THE RI TRAINING SCHOOL

Type of Filing: Repeal

Agency Signature	
Agency Head Signature	Agency Signing Date
Department of State	
Regulation Effective Date	
Department of State Initials	Department of State Date