

State of Rhode Island and Providence Plantations
DEPARTMENT OF BUSINESS REGULATION
Division of Insurance
233 Richmond Street
Providence, RI 02903

INSURANCE REGULATION 11

SURPLUS LINE BROKERS

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Section 1 ***Authority***

This Regulation is promulgated pursuant to R.I. Gen. Laws §§ 27-3-38 through 27-3-42 and 42-35-3.

Section 2 ***Purpose***

The purpose of this Regulation is to outline requirements for Rhode Island Surplus Line Brokers. This Regulation should be read in conjunction with the requirements contained in R.I. Gen. Laws §§ 27-3-38 through 27-3-42.

Section 3 ***Definitions***

As used in this Regulation:

- (a) “Approved Surplus Line Insurer” means an insurer which has satisfied the Insurance Commissioner’s requirements, pursuant to R.I. Gen. Laws § 27-3-40, and has been placed by the Insurance Commissioner on a list maintained by the Insurance Commissioner of Surplus Line Insurers which may issue policies in Rhode Island.

- (b) “Broker” means an individual who holds a valid and current Surplus Line Broker’s license issued by the Rhode Island Department of Business Regulation at the time the insurance is placed with an Approved Surplus Line Insurer.
- (c) “Diligent Effort” means submission of the risk(s) by the Broker, or a licensed Producer working with the Broker, to no fewer than three (3) Licensed Insurers.
- (d) “Department” means the Department of Business Regulation.
- (e) “Insurance Commissioner” means the Director of the Department of Business Regulation.
- (f) “Insurance Producer” or “Producer” means an individual or entity licensed pursuant to R.I. Gen. Laws § 27-2.4-1 *et seq.*
- (g) “Licensed Insurer” means an insurer who is licensed to issue insurance in Rhode Island pursuant to R.I. Gen. Laws §§ 27-1-1 *et seq* and 27-2-1 *et seq.*
- (h) “Procurable” means that the insurance can be obtained from a Licensed Insurer.
- (i) “Unauthorized Insurer” means an insurer that is neither licensed to issue insurance in Rhode Island nor on the Insurance Commissioner’s list of Approved Surplus Line Insurers.

Section 4 Licensing Requirements

- (a) A Broker’s license may only be held by a person who holds a Property & Casualty Insurance Producer license issued pursuant to R.I. Gen. Laws §§ 27-2.4-1 *et seq.* Brokers are subject to all provisions applicable to licensed Insurance Producers in Rhode Island as well as the additional requirements contained in this Regulation and R.I. Gen. Laws §§ 27-3-38 through 27-3-42. In order to obtain a Broker’s license a Producer licensed in Rhode Island must submit an application for a Broker’s license to the Insurance Commissioner in a form prescribed by the Insurance Commissioner.
- (b) Brokers who are residents of the State of Rhode Island shall file with the General Treasurer of Rhode Island a bond in the penal sum of twenty-five thousand dollars (\$25,000) executed by the Broker as principal and by a surety company licensed to transact business in Rhode Island as surety. The resident Broker shall deposit with the Insurance Commissioner a certificate from the General Treasurer that the resident Broker has filed

said bond. Pursuant to R.I. Gen. Laws § 27-2.4-1 *et seq.*, a non-resident seeking to be licensed as a Surplus Line Broker must comply with the statutes and Regulations of his or her state of residence regarding bond requirements.

- (c) The bond required by section (b) above shall be continuously in effect while the Broker is licensed in Rhode Island. The bond may not be cancelled unless the Insurance Commissioner receives written notification, at least thirty (30) days prior to cancellation, from the surety.
- (d) Should the bond be cancelled as outlined above, the Broker's license shall be immediately suspended by the Insurance Commissioner. Said license shall not be reinstated until such time as a substitute bond meeting the requirements of this Regulation and R.I. Gen. Laws § 27-3-39 is posted, the Insurance Commissioner is notified of the posting and all other requirements of the license are met.
- (e) The annual fee for a Broker's license is fifty dollars (\$50).

Section 5 General Rules

- (a) A Producer who holds a Broker's license may place policies of insurance with insurers who are on the Insurance Commissioner's list of Approved Surplus Line Insurers only when the specific conditions of R.I. Gen. Laws § 27-3-38(b) exist. Under no circumstances shall life, health, accident or disability insurance be placed with any insurer not licensed in Rhode Island, including an Approved Surplus Line Insurer.
- (b) A Broker shall not place risks with or effect insurance with Unauthorized Insurers. A Broker who places a risk with an Unauthorized Insurer will be subject to penalty, including but not limited to revocation of license pursuant to R.I. Gen. Laws § 42-14-16, and will be personally liable on the insurance contract pursuant to R.I. Gen. Laws § 27-16-1.2(d).
- (c) Submission of risks to Licensed Insurers is always required prior to placement with an Approved Surplus Line Insurer. The Broker must undertake a Diligent Effort to procure the full amount of insurance from Licensed Insurers. The Diligent Effort requires that the Broker identify the Licensed Producers or officers of the Licensed Insurers which have declined the specific risk.
- (d) The form attached hereto as Exhibit A must be submitted to the Insurance Commissioner within sixty (60) days after a Surplus Line policy has been procured. The form must be completed in its entirety, prior to coverage being obtained from the Approved Surplus Line Insurer and prior to signature by the Broker and the insured, with all required information

provided. The Broker must affix an original signature to each affidavit and may not use a preprinted signature or stamp.

- (e) For any policy renewed, continued, or extended by the same insurer, no affidavit shall be required to be filed for any policy of insurance or coverage under a policy procured by the Broker, for which the Broker has previously filed an affidavit; provided however, prior to renewing, continuing, or extending any policy, the Broker must confirm that the insurer is on the Insurance Commissioner's list of Approved Surplus Line Insurers in this state.
- (f) No insurance will be deemed not procurable from a Licensed Insurer, and therefore eligible for placement with an Approved Surplus Line Insurer, if the proposed form of contract cannot be lawfully issued by Licensed Insurers.
- (g) Mere rate differential shall not be grounds for placing a particular risk with an Approved Surplus Line Insurer when a Licensed Insurer would accept such risk at a different rate.
- (h) The fact that a Broker does not hold an agent's agreement with a Licensed Insurer that will accept the risk is not sufficient justification for placing the risk with an Approved Surplus Line Insurer.
- (i) Brokers may charge fees in addition to commissions only when such fees are not included in premium, provided that such fees are reasonable and appropriate in order to cover underwriting expenses that are unique to a surplus lines agency. Such fees must be fully disclosed in detail to the insured, whether directly or through another licensed producer, in writing prior to the sale. Documentation evidencing the disclosure of fees must be retained by the Broker or licensed producer for a period of three (3) years following the expiration of the policy sold. The Director may, at the expense of the Broker, examine the operations of a Broker to determine that fees charged are reasonable and appropriate for the services performed or the expenses incurred. This provision shall not be construed to limit the authority of the Director with respect to examination of insurers or any other licensee of the Department, granted in this or any other statute or Regulation of the State of Rhode Island.

Section 6 Affidavits

- (a) The Broker and the insured shall execute affidavits on each risk, other than those risks exempted by R.I. Gen. Laws § 27-3-38(b) and Section 5(e) of this Regulation, placed with an Approved Surplus Line Insurer in the form attached hereto as Exhibit A.

- (b) The Affidavit by Broker and Affidavit by Insured shall be filed by the Broker with the Insurance Commissioner within sixty (60) days after such policies have been procured.
- (c) Such Affidavits shall be numbered consecutively, and at the same time entered upon the Broker's records under the same number, so that a consecutive record of transactions may be accumulated both in the Broker's office and in the Insurance Commissioner's office. The Broker's record, which shall be open to the examination of the Insurance Commissioner and/or the Tax Administrator at all reasonable times, shall show the exact amount of each kind of insurance procured for each insured, gross premium charged by the insurer, premium returned to insured, name of the insurer or insurers and the effective dates and terms of policies issued.
- (d) Rhode Island does not accept "courtesy filings". The Broker who places or procures the insurance shall be the signatory on the Affidavit. All persons and entities, regardless of state of residence, may apply to be a Broker. The Insurance Commissioner will not accept an Affidavit from an entity other than the Broker who actually placed or procured the risk in satisfaction of the affidavit requirement.

Section 7 Tax

The Broker shall file with the Insurance Commissioner, not later than April 1 of the year of its license renewal, a certificate of the Tax Administrator, on the form attached to this Regulation as Exhibit B, certifying that the Broker has paid to the Tax Administrator during the preceding calendar year(s) since the license was issued or renewed, a tax of three per cent (3%) on the gross premiums charged the insured by the insurers, less the amount of such premiums returned to such insureds for risks placed pursuant to the Broker's license. The completed certificate must be filed with the Insurance Commissioner prior to renewal of the license.

Section 8 Severability

If any section, term, or provision of this Regulation should be adjudged invalid for any reason, that judgment should not effect, impair, or invalidate any remaining section, term, or provision, which shall remain in full force and effect.

Section 9 Effective Date

This Regulation shall be effective January 1, 2003. The form attached hereto as Exhibit A must be submitted for all risks with an effective date of January 1, 2003 or later. The Insurance Commissioner will return any form that does not comply with Exhibit A.

EFFECTIVE DATE:

March 15, 1963

REFILED:

December 19, 2001

AMENDED:

January 1, 2003

Exhibit A

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

AFFIDAVIT BY BROKER

I _____ swear
under penalty of perjury as follows. I am a Surplus Line Broker licensed pursuant to R.I.
Gen. Laws §§ 27-3-1 *et seq.* with an office at:

(street) (city or town) (state) (zip code)

The following information is true and correct and made in conjunction with my
responsibilities as a licensed Surplus Line Broker.

On _____, 2____, as a licensed Surplus Lines Broker, I
was engaged by the insured named herein, either directly or by a licensed Rhode Island
producer, to obtain insurance against the risk(s) described below. Said insured or his(her)
producer was unable to obtain the required insurance with insurers licensed to transact
business in the State of Rhode Island. A diligent effort has been made on behalf of the
insured to procure the insurance from insurers licensed to insure these risks in the State of
Rhode Island. The following insurers, licensed to write the type of insurance which is the
subject of this affidavit within the State of Rhode Island, have declined the coverage
referenced above (please note that the name of the officer of the insurer or the producer
that declined risk must be identified):

	Insurer	Name of Officer or Producer that Declined Risk
1.	_____	_____
2.	_____	_____
3.	_____	_____

As a licensed Surplus Line Broker I have obtained the insurance from certain
approved surplus lines insurer(s) as indicated at the bottom of the second page of this
form.

I hereby certify under penalty of perjury that the foregoing is true and correct.

Surplus Line Broker

Subscribed and sworn to before me this _____ day of _____, 2____

Notary Public

AFFIDAVIT BY INSURED

I (We) _____ of

(street) (city or town) (state) (zip code)
swear under penalty of perjury as follows. On _____, 2____,
I(we) directed _____, a licensed
Rhode Island insurance producer, to obtain insurance against the risk(s) as described
below. He(she) informed me(us) that the required insurance could not be obtained from
insurers licensed to transact business in the State of Rhode Island. He(she) informed
me(us) that he(she) made a diligent effort to procure the insurance from licensed insurers,
but was(were) unable to do so. I(we) therefore directed (my)our insurance producer to
obtain said insurance from such approved Surplus Lines Insurers through the office of
_____ a licensed Rhode Island Surplus Line
Broker.

NOTICE

**THIS INSURANCE CONTRACT HAS BEEN PLACED WITH AN INSURER NOT
LICENSED TO DO BUSINESS IN THE STATE OF RHODE ISLAND BUT APPROVED
AS A SURPLUS LINES INSURER. THE INSURER IS NOT A MEMBER OF THE
RHODE ISLAND INSURERS INSOLVENCY FUND. SHOULD THE INSURER
BECOME INSOLVENT, THE PROTECTION AND BENEFITS OF THE RHODE
ISLAND INSURERS INSOLVENCY FUND ARE NOT AVAILABLE.**

I hereby certify under penalty of perjury that the foregoing is true and correct.

Insured

Subscribed and sworn to before me this _____ day of _____, 2____

Notary Public

Risk(s) Insured: _____

Type of Insurance: _____

Amount of Insurance: _____

Name and Address of Approved Surplus Lines Insurer(s): _____

Policy Number, Term and Expiration Date: _____

Premium: _____

Surplus Lines Broker License Number: _____

Exhibit B

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
DEPARTMENT OF BUSINESS REGULATION**

Division of Insurance
233 Richmond Street
Providence, Rhode Island 02903
www.dbr.state.ri.us

**Certificate of the Tax Administrator
of Tax Payment by Surplus Line Broker**

This is to certify that _____
(Name of Surplus Line Broker)

has paid the three percent (3%) Tax on Gross Premiums for the three (3) most recent
calendar years, as applicable, Calendar Year(s) 2 ____ through 2 ____.

SIGNED:

Tax Administrator
State of Rhode Island

Dated: _____, 2 ____

**Pursuant to R.I. Gen. Laws § 27-3-38 this form must be filed with the Division of
Taxation no later than April 1st of the year in which your license is renewed.**

Mail to: *Division of Taxation
One Capitol Hill
Providence, Rhode Island 02908*

**ONCE THIS FORM HAS BEEN COMPLETED BY THE DIVISION OF
TAXATION, PLEASE RETURN IT TO THE RHODE ISLAND INSURANCE
DIVISION AT THE TIME OF YOUR LICENSE RENEWAL.**