

510-RICR-00-00-21

TITLE 510 – BUILDING CODE COMMISSION

CHAPTER 00 – N/A

SUBCHAPTER 00 – N/A

PART 21 – Process for Establishing Statewide Building Permit Fees

21.1 Purpose

The purpose of these regulations is to establish a process and formula for establishing statewide building permit fees.

21.2 Legal Authority

These regulations are promulgated pursuant to R.I. Gen. Laws § 23-27.3-119 and in accordance with R.I. Gen. Laws § 42-35-1 *et seq.*, the Administrative Procedures Act.

21.3 Severability

The provisions of these regulations are severable, and if any provision hereof shall be held invalid in any circumstances, any invalidity shall not affect any other provisions or circumstances.

21.4 Definitions

A. As used in these regulations the following definitions will apply:

1. “Building permit fees” means categories of municipal fees set forth in R.I. Gen. Laws §§ 23-27.3-118 and 23-27.3-118.1.
2. “Commission” means the Rhode Island Building Code Commission.
3. “Commissioner” means the commissioner of the Rhode Island Building Code Commission.
4. “Data inputs” mean the assumptions, data and other relevant information that are factored into the statewide permit formula.
5. “Fee schedule” means a schedule of building permit fees which are computed by applying the statewide permit formula.
6. “Municipality” means any city or town within the State of Rhode Island.

7. “Statewide permit formula” means the formula described in Section 21.10 herein.

21.5 Applicability

The fee schedules established herein shall become effective on July 1, 2018 provided that the fee schedule established herein for a municipality that is granted an extended transition period shall become effective on July 1, 2020.

21.6 Municipal Requirements

The building permit fees assessed by municipalities shall be computed in accordance with the fee schedules listed in § 21.12 of this Part herein.

21.7 Commission Requirements

The fee schedule for each municipality shall be posted on the commission’s website (<http://www.ribcc.ri.gov/>) and the website shall be updated whenever a change to a fee schedule is made so that all fee schedules posted on the website are current.

21.8 Adjusting of Fee Schedules

- A. Adjustments to the fee schedules may be made by amending these regulations. Such amendments must be promulgated in accordance with R.I. Gen. Laws § 42-35-1 *et seq.*, the Administrative Procedures Act.
- B. The commissioner may, from time to time or upon a reasonable request from a municipality, request authorization from the commission to commence a promulgation process for purposes of making an adjustment to a municipality’s fee schedule. Municipal requests must be made, in writing, by the municipality’s chief executive or town council. A municipality’s request to the commissioner must provide the basis for why an adjustment is appropriate as well as all pertinent updated data inputs.
- C. Authorization to commence a promulgation process shall not be granted by the commission unless it finds that:
 - 1. the proposed adjustment is the result of the commissioner’s application of the statewide permit formula; or
 - 2. that the proposed adjustment will result in a lower fee for contractors than the fee would be if the statewide permit formula was applied and the lower fee is requested, in writing, by the municipality’s chief executive or town council.

- D. All adjustments to fee schedules shall become effective beginning the first day of July following the date when the amendment to these regulations becomes final provided that commission may establish a different effective date if it is in the best interest of the State.
- E. Every three (3) years, the commissioner may examine whether fee schedule adjustments are appropriate. Upon written request from the commissioner, municipalities shall, within thirty (30) business days of the request, provide the commissioner with updated data inputs in a format (i.e. Excel spreadsheet) that is satisfactory to the commissioner.

21.9 Request for Extended Transition Period

- A. A municipality may request an extended transition period which, if approved, means that the municipality's fee schedule in effect on July 1, 2017, will remain its fee schedule through June 30, 2020.
- B. Requests for the extended transition period must be made in writing by the municipality's chief executive or town council and received by the commissioner by June 1, 2018. Timely requests received by the commissioner will be forwarded to the commission for consideration.
- C. No request shall be granted unless approved by the commission.
- D. Any municipality whose request for an extended transition period is granted must submit a written status report to the commissioner by January 1, 2019. The status report must include updated data inputs in a format (i.e. Excel spreadsheet) that is satisfactory to the commissioner and provide an update regarding the municipality's approach for implementing a fee schedule that applies the statewide permit formula.
- E. In the event that a municipality fails to submit a satisfactory status report, the commission may rescind its approval of an extended transition period which means that a fee schedule that applies the statewide permit formula will become effective for that municipality beginning on July 1, 2019, rather than July 1, 2020.

21.10 Statewide Permit Formula

When calculating fee schedules for municipalities, the commissioner shall apply a statewide permit formula. The statewide permit formula shall factor in various data inputs including but not limited to the size of the municipality, the budget and size of the municipality's department, division or office that works on permitting issues, and the number and types of permitting actions that occur within the municipality.

21.11 Request for Reconsideration

- A. A municipality may submit a request for reconsideration to the commissioner if it is aggrieved by one of the following actions:
1. The establishment of the municipality's fee schedule.
 2. An adjustment to the municipality's fee schedule.
 3. The commissioner's denial of the municipality's request for the commissioner to seek authorization from the commission to commence a promulgation process to adjust the municipality's fee schedule.
 4. The denial of the municipality's request for an extended transition period.
- B. A request for reconsideration must be in writing and received by the commissioner within fifteen (15) business days from
1. when the municipality learned of the action; or
 2. when the municipality should have learned of the action, whichever is sooner.
- C. The request for reconsideration must provide the basis for the request and clearly state the action that the municipality would like the commissioner and/or commission to take.
- D. The commissioner shall respond to the municipality in writing within thirty (30) business days. The commissioner may
1. deny the request;
 2. fully or partially approve the request provided that he or she has the authority to take the action being requested; or
 3. place the request on the commission's agenda for its consideration.

21.12 Fee Schedules

- A. The fees specified in the below fee schedules are exclusive of the levy mandated by R.I. Gen. Laws § 23-27.3-108.2(c)(1).

1. Town of Barrington

Town of Barrington	
Project Valuation	Fee Schedule

\$1 to	\$10,000		\$8.00	per \$1,000
From \$10,001 to	\$50,000	\$80 +	\$6.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$320 +	\$4.00	per \$1,000 exceeding \$50k
Note: \$40 minimum fee				

2. Town of Bristol

Town of Bristol				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$9.00	per \$1,000
From \$10,001 to	\$50,000	\$90 +	\$7.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$370 +	\$5.00	per \$1,000 exceeding \$50k
Note: \$50 minimum fee				

3. Town of Burrillville

Town of Burrillville				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$10.00	per \$1,000
From \$10,001 to	\$50,000	\$100 +	\$8.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$420 +	\$6.00	per \$1,000 exceeding \$50k
Note: \$65 minimum fee				

4. City of Central Falls

City of Central Falls				
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Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$9.00	per \$1,000
From \$10,001 to	\$50,000	\$90 +	\$7.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$370 +	\$5.00	per \$1,000 exceeding \$50k
Note: \$65 minimum fee				

5. Town of Charlestown

Town of Charlestown				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$12.00	per \$1,000
From \$10,001 to	\$50,000	\$120 +	\$10.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$520 +	\$8.00	per \$1,000 exceeding \$50k
Note: \$50 minimum fee				

6. Town of Coventry

Town of Coventry				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$9.00	per \$1,000
From \$10,001 to	\$50,000	\$90 +	\$7.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$370 +	\$5.00	per \$1,000 exceeding \$50k
Note: \$75 minimum fee				

7. City of Cranston

City of Cranston				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$20.00	per \$1,000
From \$10,001 to	\$50,000	\$200 +	\$18.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$920 +	\$16.00	per \$1,000 exceeding \$50k
Note: \$75 minimum fee				

8. Town of Cumberland

Town of Cumberland				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$8.00	per \$1,000
From \$10,001 to	\$50,000	\$80 +	\$6.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$320 +	\$4.00	per \$1,000 exceeding \$50k
Note: \$75 minimum fee				

9. Town of East Greenwich

Town of East Greenwich				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$17.00	per \$1,000
From \$10,001 to	\$50,000	\$170 +	\$15.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$770 +	\$13.00	per \$1,000 exceeding \$50k
Note: \$65 minimum fee				

10. City of East Providence

City of East Providence				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$43 15.00	per \$1,000
From \$10,001 to	\$50,000	\$130 150 +	\$44 13.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$570 670 +	\$9 11.00	per \$1,000 exceeding \$50k
Note: \$75 85 minimum fee				

11. Town of Exeter

Town of Exeter				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$10.00	per \$1,000
From \$10,001 to	\$50,000	\$100 +	\$8.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$420 +	\$6.00	per \$1,000 exceeding \$50k
Note: \$50 minimum fee				

12. Town of Foster

Town of Foster				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$8.00	per \$1,000
From \$10,001 to	\$50,000	\$80 +	\$6.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$320 +	\$4.00	per \$1,000 exceeding \$50k

Note: \$50 minimum fee

13. Town of Gloucester

Town of Gloucester				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$13.00	per \$1,000
From \$10,001 to	\$50,000	\$130 +	\$11.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$570 +	\$9.00	per \$1,000 exceeding \$50k
Note: \$65 minimum fee				

14. Town of Hopkinton

Town of Hopkinton				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$13.00	per \$1,000
From \$10,001 to	\$50,000	\$130 +	\$11.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$570 +	\$9.00	per \$1,000 exceeding \$50k
Note: \$50 minimum fee				

15. Town of Jamestown

Town of Jamestown				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$12.00	per \$1,000
From \$10,001 to	\$50,000	\$120 +	\$10.00	per \$1,000 exceeding \$10k

From \$50,001 to	no limit	\$520 +	\$8.00	per \$1,000 exceeding \$50k
Note: \$50 minimum fee				

16. Town of Johnston

Town of Johnston				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$12.00	per \$1,000
From \$10,001 to	\$50,000	\$120 +	\$10.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$520 +	\$8.00	per \$1,000 exceeding \$50k
Note: \$75 minimum fee				

17. Town of Lincoln

Town of Lincoln				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$15.00	per \$1,000
From \$10,001 to	\$50,000	\$150 +	\$13.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$670 +	\$11.00	per \$1,000 exceeding \$50k
Note: \$75 minimum fee				

18. Town of Little Compton

Town of Little Compton				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$9.00	per \$1,000

From \$10,001 to	\$50,000	\$90 +	\$7.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$370 +	\$5.00	per \$1,000 exceeding \$50k
Note: \$50 minimum fee				

19. Town of Middletown

Town of Middletown				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$18.00	per \$1,000
From \$10,001 to	\$50,000	\$180 +	\$16.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$820 +	\$14.00	per \$1,000 exceeding \$50k
Note: \$50 minimum fee				

20. Town of Narragansett

Town of Narragansett				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$9.00	per \$1,000
From \$10,001 to	\$50,000	\$90 +	\$7.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$370 +	\$5.00	per \$1,000 exceeding \$50k
Note: \$65 minimum fee				

21. Town of New Shoreham

Town of New Shoreham	
Project Valuation	Fee Schedule

\$1 to	\$10,000		\$13.00	per \$1,000
From \$10,001 to	\$50,000	\$130 +	\$11.00	per \$1,000 exceeding \$50k
From \$50,001 to	no limit	\$570 +	\$9.00	per \$1,000 exceeding \$10k
Note: \$65 minimum fee				

22. City of Newport

City of Newport				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$20.00	per \$1,000
From \$10,001 to	\$50,000	\$200 +	\$18.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$920 +	\$16.00	per \$1,000 exceeding \$50k
Note: \$75 minimum fee				

23. Town of North Kingstown

Town of North Kingstown				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$11.00	per \$1,000
From \$10,001 to	\$50,000	\$110 +	\$9.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$470 +	\$7.00	per \$1,000 exceeding \$50k
Note: \$75 minimum fee				

24. Town of North Providence

Town of North Providence				
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Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$21.00	per \$1,000
From \$10,001 to	\$50,000	\$ 210 +	\$19.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$ 970 +	\$17.00	per \$1,000 exceeding \$50k
Note: \$75 minimum fee				

25. Town of North Smithfield

Town of North Smithfield				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$10.00	per \$1,000
From \$10,001 to	\$50,000	\$100 +	\$8.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$420 +	\$6.00	per \$1,000 exceeding \$50k
Note: \$50 minimum fee				

26. City of Pawtucket

City of Pawtucket				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$11.00	per \$1,000
From \$10,001 to	\$50,000	\$110 +	\$9.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$470 +	\$7.00	per \$1,000 exceeding \$50k
Note: \$100 minimum fee				

27. Town of Portsmouth

Town of Portsmouth				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$12.00	per \$1,000
From \$10,001 to	\$50,000	\$120 +	\$10.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$520 +	\$8.00	per \$1,000 exceeding \$50k
Note: \$65 minimum fee				

28. City of Providence

City of Providence				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$23.00	per \$1,000
From \$10,001 to	\$50,000	\$230 +	\$21.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$1070 +	\$19.00	per \$1,000 exceeding \$50k
Note: \$125 minimum fee				

29. Town of Richmond

Town of Richmond				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$13.00	per \$1,000
From \$10,001 to	\$50,000	\$130 +	\$11.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$570 +	\$9.00	per \$1,000 exceeding \$50k
Note: \$50 minimum fee				

30. Town of Scituate

Town of Scituate				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$9.00	per \$1,000
From \$10,001 to	\$50,000	\$90 +	\$7.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$370 +	\$5.00	per \$1,000 exceeding \$50k
Note: \$65 minimum fee				

31. Town of Smithfield

Town of Smithfield				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$8.00	per \$1,000
From \$10,001 to	\$50,000	\$80 +	\$6.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$320 +	\$4.00	per \$1,000 exceeding \$50k
Note: \$50 minimum fee				

32. Town of South Kingstown

Town of South Kingstown				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$9.00	per \$1,000
From \$10,001 to	\$50,000	\$90 +	\$7.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$370 +	\$5.00	per \$1,000 exceeding \$50k

Note: \$40 minimum fee

33. Town of Tiverton

Town of Tiverton				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$9.00	per \$1,000
From \$10,001 to	\$50,000	\$90 +	\$7.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$370 +	\$5.00	per \$1,000 exceeding \$50k
Note: \$65 minimum fee				

34. Town of Warren

Town of Warren				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$13.00	per \$1,000
From \$10,001 to	\$50,000	\$130 +	\$11.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$570 +	\$9.00	per \$1,000 exceeding \$50k
Note: \$65 minimum fee				

35. City of Warwick

City of Warwick				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$10.00	per \$1,000
From \$10,001 to	\$50,000	\$100 +	\$8.00	per \$1,000 exceeding \$10k

From \$50,001 to	no limit	\$420 +	\$6.00	per \$1,000 exceeding \$50k
Note: \$75 minimum fee				

36. Town of Westerly

Town of Westerly				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$7 10.00	per \$1,000
From \$10,001 to	\$50,000	\$70 100 +	\$5 8.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$270 420 +	\$3 6.00	per \$1,000 exceeding \$50k
Note: \$40 50 minimum fee				

37. Town of West Greenwich

Town of West Greenwich				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$11.00	per \$1,000
From \$10,001 to	\$50,000	\$110 +	\$9.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$470 +	\$7.00	per \$1,000 exceeding \$50k
Note: \$50 minimum fee				

38. Town of West Warwick

Town of West Warwick				
Project Valuation		Fee Schedule		

\$1 to	\$10,000		\$20.00	per \$1,000
From \$10,001 to	\$50,000	\$200 +	\$18.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$920 +	\$16.00	per \$1,000 exceeding \$50k
Note: \$75 minimum fee				

39. City of Woonsocket

City of Woonsocket				
Project Valuation		Fee Schedule		
\$1 to	\$10,000		\$15.00	per \$1,000
From \$10,001 to	\$50,000	\$150 +	\$13.00	per \$1,000 exceeding \$10k
From \$50,001 to	no limit	\$670 +	\$11.00	per \$1,000 exceeding \$50k
Note: \$75 minimum fee				